FOXHOLES WITH BUTTERWICK PARISH COUNCIL MINUTES

Date: Monday 21st September 2026
Time: 19.30
Location: Village Hall, Foxholes

PRESENT:	**Chair:**	Cllr A Samuels	Cllr D Clark
		Cllr S Parker	Cllr T Walker
	Clerk:	Mrs S Rounding	

One member of the public was present.
The resignation of David Eddy as councillor and Chair was noted. Cllr A Samuels, Vice Chair, chaired the meeting.

15. Apologies for Absence
Apologies were received from Cllr P Warters.

16. Declarations of Interest on Agenda Items
No declarations of interest were made.

17. Public Participation
A member of the public raised concern about where people would park if the proposed prohibition of waiting on Ganton Road proceeded, referring to agenda item 5b.

18. Minutes of the Previous Meeting
Resolved: The minutes of the meeting held on 27th July 2026 were agreed and approved by all members present.

19. Community and Village Matters
a. Communication with the community
Resolved: All members agreed to share ideas outside the meeting, including suggestions for content and draft proposals, and to obtain printing costs and plans.
b. Proposed prohibition of waiting on Ganton Road
Members considered the consultation on the proposed Prohibition of Waiting At All Times on Ganton Road, Foxholes. It was agreed that alternative parking needed to be considered if the proposal were to proceed.

20. Correspondence
The correspondence concerning the North Yorkshire Wider Partnership Conference on 16th October 2026 was noted.

21. Councillor Updates
a. Requests logged with NYC
Deferred to the next meeting.
b. Speed watch reports
There were no new updates at present.
c. Benches
It was agreed that benches would be reviewed at the budget meeting in November.
d. Christmas Tree and Lights
Cllr S Parker was to confirm the location of the Butterwick tree for approval by North Yorkshire Council.

Signed Chair: Date:

22. Planning Matters
    a. Egdon Gas drilling update

    All members agreed that regular checks of the planning portal should be undertaken and any updates circulated. Responses to additional information would be submitted as required following Parish Council discussion.

23. Finance
    a. Payment Schedule 1

    Nycil Payroll (August/September) – £50
    BRC Gardening (August/September) – £300
    Clerk expenses – £37.56
    Resolved: All members present approved Payment Schedule 1.
    b. Payment Schedule 2 – Clerk PAYE

    Resolved: All members present approved Payment Schedule 2 for Clerk PAYE.
    c. Account balances as at 31st August 2026

    The bank balance of £2,921.51 was noted.
    d. Receipts and payments to date

    Receipts and payments to date were confirmed.
    e. Bank mandate and signatories

    Review of the bank mandate and signatories was deferred to the next meeting.
    f. Budget position and consideration of 2027/2028

    The current budget position was noted and would be reviewed in November, alongside consideration of the 2027/2028 budget.

24. Policies and Governance
    a. Personnel Committee

    Review of the Personnel Committee's terms of reference and membership, together with arrangements for the Clerk's review, was deferred to the next meeting following the resignation of the Chair. No date for the Clerk's review was agreed. The implementation of pay amendments in line with NALC was noted.
    b. Business contingency sealed envelope

    The nomination of a person to receive the sealed envelope under the Business Contingency Policy was deferred to the next meeting.

25. Exchange of Information

    No additional information was exchanged.

Meeting closed: 20.54

Signed Chair: Date: