

## Section 2 – Accounting Statements 2024/25 for

### Foxholes with Butterwick Parish Council

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	6,381	2,271	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	4,000	4,600	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	412	3,159	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	1,908	2,005	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	6,614	4,269	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	2,271	3,756	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	2,271	3,756	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	7,353	7,383	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**

SIGNATURE REQUIRED  
Date 19/05/2025

I confirm that these Accounting Statements were approved by this authority on this date:

19/05/2025  
as recorded in minute reference:

MINUTE REFERENCE 25/42

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

**FOXHOLE WITH BUTTERWICK PARISH COUNCIL**  
**FULL YEAR AUDIT REPORT APRIL 2024 - MARCH 2025 SUMMARY**  
**KEY CONTROLS (see p27-33 JPAG Practitioners Guide March 2024)**

KEY CONTROL OBJECTIVES		ACHIEVED?
1 (A)	Appropriate accounting records have been kept properly throughout the period.	YES
2 (B)	The council's financial regulations and standing orders have been met, payments were supported by invoices, all expenditure was approved and VAT appropriately accounted for.	YES
3 (C)	The council assessed the significant risks to achieving objectives and reviewed the adequacy of arrangements to manage these. Was the insurance cover maintained by the Council adequate. Are the financial controls documented and regularly reviewed.	YES
4(D)	The annual precept requirement resulted from an adequate budgetary process; progress against budget was regularly monitored ; and reserves were appropriate.	YES
5 (E)	Expected income was fully received , based on correct prices, properly recorded and promptly banked; and VAT appropriately accounted for.	YES
6 (F)	Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT properly accounted for.	Not Covered-None held
7 (G)	Salaries to employees and allowances to members were paid in accordance with council approvals, and PAYE and NI requirements were properly applied.	YES
8(H)	Asset and investment registers were complete and accurate and properly maintained.	YES
9(I)	Periodic and approved bank account reconciliations are properly carried out . All petty cash balances maintained, controlled and reconciled .	YES
10(J)	Accounting statements prepared during the period were prepared on the correct accounting basis (receipts and payments), agreed to the cash book, were supported by an adequate audit trail from underlying records, and where appropriate debtors and creditors were properly recorded.	YES
11 (K)	If the authority certified itself as exempt from a limited assurance review in 2023/24, it met the exemption criteria and correctly declared itself exempt.	YES-Declared exempt
12 (L)	The published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	YES
13 (M)	In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations.	YES
14(N)	The authority has complied with the publication requirements for 2023/24 AGAR.	YES

**Point O not covered**

**A Whitley**  
**14/05/2025**

**CONFIRMATION OF THE DATES OF THE PERIOD FOR THE  
EXERCISE OF PUBLIC RIGHTS**

Name of smaller authority: Foxholes with Butterwick Parish Council

County Area (local councils and parish meetings only): North Yorkshire

**On behalf of the smaller authority, I confirm that the dates set for the period for the exercise of public rights are as follows:**

Commencing on 3<sup>rd</sup> June 2025

and ending on 14<sup>th</sup> July 2025

(Please enter the dates set by the smaller authority as appropriate which must be 30 working days (i.e. Monday – Friday only, and not Bank Holidays) inclusive and must include the first 10 working days of July 2025 (i.e. Tuesday 1 July – Monday 14 July). The period should not commence before the approval of the AGAR.

We have suggested the following dates: Tuesday 3 June – Monday 14 July 2025 The latest possible dates that comply with the statutory requirements are Tuesday 1 July – Monday 11 August 2025.)

Signed: C. M. ADMITT

Role: CLERK & RFB