

25/108 Finance

- a. Payment Schedule 1:
 - Grass Roots – £600
 - Christmas Lights – £22.99
 - Nycil Payroll (Oct/Nov) – £44
 - Clerk's Expenses £44.27
- b. Payment Schedule 2 – Clerk PAYE

Resolved to approve all payments as above, All in agreement

- c. Noted account balance £4,562.64 18.11.2025
- d. Noted Receipts and payments to date
- e. Reviewed position of 2025/2026 Budget
- f. Agreed Budget for 2026/2027
- g. Agreed Precept figure of £6,700 for 2026/2027
- h. To review use of Savings account for Reserves in the new year
- i. Clerk Confirmed the bank access is in process and completed bank forms to ensure previous Clerk removed, and all controls transferred to new Clerk
- j. Request for Christmas lights for Butterwick, all in agreement for clerk to purchase the same lights as Foxholes. Estimated Cost £22.99

1. Governance & Council Administration

- a. Reviewed internal auditor options agreed to proceed with Elkerlodge Estimated £140+Vat
- b. IT/Website – review of website, Social Media emails and Clerk laptop
 - Website/emails proceed with Parish online £315 +Vat Including, .Gov domain name
 - Social Media, Clerk to setup Facebook page
 - Clerk Laptop Agreed to purchase a Clerk laptop, max budget for £500 +Vat, clerk to find the best value for money, including MS Office package
- c. Village Hall – Noted agreement of no meeting charge and confirm review in six months
- d. Agreed schedule of meeting dates for the remainder of the year
19.01.2026 / 16.03.2026 / 18.05.2026

2. To exchange information since the previous meeting

Date of next meeting: Monday 19th January 2026 7:30pm

The Chairman closed the meeting at 21:48

Chair Signed:

Dated: